



**Early-bird & Seahorse Settings
Breakfast & Afterschool Club
Summer Term 1 of 2 Newsletter**



21 Barton Road
Hornchurch, Essex, RM12 4AA
info@childcarepwc.co.uk
www.childcare-pwc.co.uk

April - May 2022



On behalf of all the staff at Parklanes Wykeham Childcare Ltd, we would like to wish you and your family an enjoyable Easter break. For any new parents unsure, we have an open door policy and are ready to answer any questions that you may be unsure on.

A big "Thank you" to all, parents & carers for your continued support throughout these tough times of Covid-19. We look forward to continued working partnership with you and your children throughout their sessions with us.

This will be a 6 week term

Returning on **Tuesday 19th April 2022 from 8.00am**
(depending on your agreed hours/staggered start times)

And finishing on **Friday 27th May 2022** for the Half term break.

Returning Monday 6th June 2022



EASTER HOLIDAY CLUB

Monday 4th April 2022 - Friday 8th April 2022 (Week One)

Full day sessions (9.00am – 3.00pm) - **£30.00 per child per day. (Booked in advance)**

Full day sessions (9.00am – 3.00pm) - **£35.00 per child per day. (Drop-in session, not booked)**

If you wish to register please contact 01708 706959 or Bev Nicholls on 07752 546910



Turtle Setting
Easter Club

BREAKFAST & AFTER SCHOOL CLUBS.

8.00am - 9.00am	Breakfast Club	£ 5.00
3.00pm - 6.00pm	After School Club	£13.00
8.00am - 9.00am	AD-HOC Session Breakfast Club	£ 7.00
3.00pm - 6.00pm	AD-HOC Session After School Club	£15.00

We operate a 39 week per year timetable in line with the local Primary Schools. Please be aware of school inset days and polling days.

A Waiting list is in operation – A change of days or extra days would need to be agreed with Management and only if a place is available.

Attendance - If your child will not be attending their contracted After School Club Session for any reason at all, it is important that you contact Bev or Andy and let them know as soon as possible, so our Staff are not wasting valuable time looking for them.

Please Note: The fees letter will have to be brought in and signed by a manager when fees are paid in order to obtain a receipt and please ensure all BACS payments include your Childs name as a reference.

Please Note:

Please ensure all BACS payments include your Childs name as a reference. All fees are to be paid in full by the end of the second week,

the latest date being Friday 27th May 2022.

Please be reminded, if your school is closed, for what ever reason, and we are fully open, fees for the session are still payable.

Save The Number!

If your child/ren are unwell OR will not be attending our setting.

Please call the Office on:

Office: 01708 706959

Setting: 07876 263165

You may use this number for any other queries you have.

Bev: 07752 546910

Andy: 07763 412496



Prompt Collection is required by 6.00pm.

Late Collection Charge.

You will be issued a late charge of £5 for every 5 minutes you are late.

Thank You!

Like us on our Facebook Page:
'Parklanes Wykeham Childcare Ltd@parklaneswykeham'



Important Dates for your Diary:

23rd April 2022 - St. George's Day
2nd May 2022 - May Day - Bank Holiday
5th May 2022 - Polling Day - Harrow Lodge & St Marys closed
10th - 16th May 2022 - Mental Health Awareness Week
3rd June 2022 - Queens Platinum Jubilee

Planning, Topics and Themes!

Activities are planned through the children's interest and ideas every term. This works by the Staff sitting down at the end of each term asking what theme they would like to do and write down all activity ideas this is linked with our After School planning. An activity is taking place every week where the children have a choice to sit down with a staff member and carry the activity out. We have also introduced the children to evaluate their own planning at the end of each week and they have requested a Film Night which is arranged for a different night each week (Film Age Appropriate).

Week 1: St George and The Dragon Frieze

Week 2: Making May Poles OR May Day Celebration Frieze

Week 3: Mindful Me—Emotions Bingo Activity

Week 4: Friendship Tree

Week 5: Jubilee Biscuit or Cake Decorating

Week 6: Making Crowns or decorations of your choice for the 'Queen's Platinum Jubilee'

SNACK MENU



We encourage Children to plan their own food menu, at our setting, and be prepared in making their own snacks with guidance of staff.

We have a variety of Healthy, nutritional and low in sugar foods.

**ALL allergies and dietary needs are taken into account.
Parents Please advise of any changes.**

Can you let us know if you have changed your:

- **Home Phone Number**
- **Mobile phone number**
- **Or your have changed your address**

Designated Safety Officers

Mrs B. Nicholls - Lead DSL (Director)

Mr A. Nicholls - Lead DSL (Director)

Teresa - Lead DSL (Senior Manager)

Sarah - Lead DSL (Manager)

Belinda - Deputy DSL

Drenica - Deputy DSL

Covid-19 Procedures

Parklanes Wykeham Childcare are continuing to work closely with current Government Guidelines and local authority policies and procedures regarding childcare services we provide. At present parents will **still** not be allowed within the setting. A member of staff will greet you at the door and sign your child out within the setting.

Please use the provided intercom outside the school gate for access.

We understand that this is a challenging time for all of us and very much appreciate the payments that are still coming through. We are a family business and prompt payment is very helpful with cash flow during this period.

Could Parents/Carers please keep to Social Distancing Rules

If you have any questions please

**Email: info@childcarepwc.co.uk
or contact Andy/Bev.**

PWC operate an 'Open Door Policy'

Please be reminded that PWC Operate an Open-Door Policy and are here to work in partnership with all. If you have any issues or are not happy with a current event, please speak to a member of the management team.

Thank You

Bev: Friday

Andy : Wednesday

Teresa: Monday to Thursday

Andy: Wednesday

PARKING

Please remember that London Havering of Borough have a **PSPO** in place between the hours of **8.00am - 9.30am & 2.30pm - 4.00pm** around our childcare setting, and nearby roads. Please be courteous to those who live nearby when parking. Fines could be enforced if parked illegally or within unauthorised zones.

Data: Due to new legislation concerning data **Parklanes Wykeham Childcare Ltd** is registered with the **Information Commissioner's Office (ICO)** and compliant with current **General Data Protection Regulation 2018 (GDPR)**



Safeguarding Important Information

PASSWORDS all parents and carers upon registering should be aware they have a Password to release their child/ren from the end of our session. Please also remember to sign out your child!